



# Village of Point Edward

## Point Edward Memorial Arena 2021/2022 Operational Plan

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### SUMMARY

While the global COVID-19 situation continues to evolve, the health and safety of our staff and users remains our number one priority. Current provincial regulations allow for the safe use of indoor recreational facilities, including arenas. This operational plan takes into account the restrictions in place as of the day it was produced. The situation is ever evolving and changes may be required without notice. In consideration of this, ice rentals are not guaranteed.

**Special Note:** *Guarantees were included in the 2020/2021 COVID arena reopening plan that allowed for ice rental groups, with booked and paid rentals from 2019, to forfeit their 2020/2021 ice time and still have priority ice time selection for the 2021/2022 season.*

### BACKGROUND

The Point Edward Memorial Arena is home to the Point Edward Figure Skating club, Point Edward Minor Hockey, learn to skate groups and countless pickup and recreation hockey groups and leagues. The Village of Point Edward recognizes the importance of sports to the physical and mental wellbeing of our youth. Our mandate is to ensure we can provide a safe and healthy facility for our user groups while also maintaining the health and safety of our staff.

To be clear - the ability to use the arena is possible only with complete cooperation and collaboration. The “bending” of rules will result in ice time being cancelled for user groups – **NO EXCEPTIONS**.

### 2021/2022 OPERATIONAL STRATEGY – LINK TO PROVINCIAL MEASURES

The operation of the Point Edward Memorial Arena is governed by the provincial and municipal emergency order restrictions in place at any given time. Restrictions on the use of the facility can be strengthened or weakened based on the status of the COVID-19 pandemic.

This operational plan is based on the province of Ontario being in:

#### **Step 3 of the Reopening Ontario Act (O. Reg 364/20)**

Revisions to this plan will be made as the province moves through the steps of the Reopening Ontario Act.

### On Ice Participant Restrictions

- The on-ice participant limit is set at **70** as per Village of Point Edward policy.
- On-ice participants are expected to maintain a two-meter separation from other participants.

### Spectator Restrictions

- The spectator limit in the building is set at **228** as per O. Reg. 364/20.
- All spectators are required to wear a face covering. See the Face Mask section in the Operation Plan Guidelines for specific information regarding exemptions.
- Spectators not from the same household must maintain a two-meter separation from other spectators.

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- Children are **not** permitted to run, play, etc. within the arena. They are expected to remain seated with their parent/guardian.
- Rec league and pickup leagues and private ice rentals are responsible for maintaining a list of users that entered the arena for the purposes of contact tracing. See specific information below.
- Participants are expected to come as dressed as possible for their activity.
- Change rooms will be assigned to each group. Changeroom users must ensure they are 2-meters from other users. Showers are available for use.
- Change rooms are to be vacated 30 minutes after the ice time ends. There are **NO EXCEPTIONS**.
- One entrance/exit will be utilized for all participant arena access (main entrance at the east side of the arena). Volunteers from the user groups will be expected to assist arena staff with managing the door and people entering the facility.
- The concession area will be permitted to open, based on food vendor availability.
- The arena cleaning schedule will be increased to ensure a safe and healthy environment.

### Recreation League Hockey (not including PEMAA hockey group):

- Change rooms must be vacated within 30 minutes of the end of the ice rental – **NO EXCEPTIONS**.
- The league is permitted to submit a full league roster, with names and contact numbers for all participants, at the beginning of the season. Updated lists are only required to be submitted if additional users not identified on the original roster join the league. The league is not required to submit a player list each week.

### Pickup Hockey Leagues:

- Change rooms must be vacated within 30 minutes of the end of the ice rental time.
- A list with names and contact numbers for all participants must be kept for each ice rental and must be readily available for review by Village of Point Edward staff, if requested. Contact tracing list must be maintained for 30 days.

### Private Ice Rentals:

- Change rooms must be vacated within 30 minutes of the end of the ice rental time.
- A list with names and contact numbers for all participants must be submitted for each ice rental.

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### Reopening Plan Guidelines

#### Parking Lot Use

The entrances to the parking lots will not be modified from their current state. Access is off Alexandra Avenue.

#### Entrance Door

The east entrance, known as the main entrance, will continue to be utilized as the **only** access into and out of the arena. No other door into the building is permitted to be used for entry or exiting during ice rentals. In the event of an emergency all doors will be available for exiting.

#### Posted Signage

Signs will be posted throughout the facility to remind users of the distancing and masking rules in place.

#### Entrance Time and Exit Time

Dressing rooms must be vacated within 30 minutes of leaving the ice surface – **NO EXCEPTIONS**. The user groups will be responsible for ensuring this time limit is followed.

#### Change Rooms

Change rooms will be assigned to user groups upon entry to the arena. Change room capacity will be however many participants can safely maintain two-meter distancing while dressing and will be enforced by the user groups. Change room **#3** will be for use by female hockey participants. Change room **#2** is reserved for on-ice officials.

Washrooms and showers within the change rooms will be available for use. Users are expected to maintain two-meter distancing while using the showers.

#### On Ice Participant Limits

The maximum permitted number of participants on the ice during any given practice/session is **70** or as many that can be safely spaced at two-meters apart, as per provincial regulations.

Groups are expected to stay in their assigned change rooms until the Olympia has finished clearing the ice and the Olympia doors are closed. Participants are not permitted to access any areas of the arena other than the assigned change rooms and the ice surface.

#### Facility Amenities

Concession and vending areas may be open for public use, however availability of concession services is based on vendor availability.

Public washrooms located in the concession lobby will be available for use.

Access to any area of the arena that is blocked to the public is strictly prohibited. Parents/guardians of participants are permitted in the bleacher areas in the arena.

All garbage must be placed in the provided waste receptacles. Leaving of garbage for facility staff to clean will not be tolerated.

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The contactless water bottle station will be available for use by participants. However, all participants are encouraged to arrive at the facility with their own drinks for their session.

### Equipment Storage

Equipment storage areas provided for the Point Edward Figure Skating club and the Point Edward Minor Hockey association are the sole responsibility of the user group. Equipment rooms will not be cleaned or sanitized by facility staff. Access to these rooms by coaches will need to be coordinated with arena staff.

### Compliance

Contraventions of any facility rules will result in a written notice being sent to the organizer of the user group. Contraventions can be either observed directly by arena staff or through complaints from the public. Public complaints will be investigated to verify they are valid.

Upon the first offence, the organizer of the user group will receive a written warning outlining the infraction, the date and time of the infraction and the name of the person that committed the infraction if available. If the same offence is committed a second time by any user within that group a suspension from the facility will be issued. Suspensions and expulsions will apply to either the offending individual, team and/or the entire association depending on the severity of the contravention. If a same offence is committed a third time the user group may face expulsion from the arena.

Refunds will not be provided for groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions will last a minimum of one week.

### Cleaning

Facility staff will clean and sanitize dressing rooms after each use. Washrooms will be cleaned and sanitized twice daily. Player bench areas will be cleaned and sanitized after each use, including high-touch areas such as door handles, water bottle storage shelf and the top of the boards in front of the players bench.

Other high-touch areas in the arena, such as door handles and railings, will be cleaned and sanitized several times per day, depending on facility usage.

User groups will be responsible to ensure all garbage is collected in the provided trash bins in dressing rooms. It is up to the user groups to ensure none of their participants are spitting or depositing any bodily fluids on any surface in the facility.

### Spectators

Spectators are required to sit with only members of their own immediate household. Households must sit two-meters apart from other spectators/families.

### Face Coverings

Face coverings are required in public places within the Village of Point Edward as mandated by by-law 31 of 2020, as well as provincial order. Users entering the facility are expected to have a mask on at all times while inside the facility. Face coverings are not required to be worn while participating in a sport

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or strenuous activity – participants can remove their face coverings immediately prior to entering the ice surface.

Face coverings are not required for individuals with valid exemptions, as identified by the province of Ontario guidelines. You do not need to wear a face covering if you:

- have a medical condition that inhibits your ability to wear a face covering
- are unable to put on or remove your face covering without help from someone else
- are receiving accommodations according to the Accessibility for Ontarians with Disabilities Act, 2005 or the Human Rights Code

Proof of exemption may be requested by the Village of Point Edward. The onus will be on the user group that the individual belongs to (either a participant or a guardian of a participant) and the user group will be required to confirm the exemption.

**IMPORTANT:** Individuals without a valid exemption and refusing to wear a face covering will be banned from entering the facility.

Generally for hockey players, the mask must be worn up until the point where the helmet is put on. After the ice time, the mask must be put on when the helmet is removed. For figure skaters the mask can be removed immediately prior to entering the ice surface and must be put back on after exiting the ice surface.

Coaches on the ice do not need to wear a mask but must wear a mask if they are on the bench.

### Conduct with Staff

All participants must ensure they maintain at least 2m distance when speaking to staff. There is a zero-tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks minimum.

### Reporting of Incidents – Injury or COVID-19

User groups are responsible for having and using incident reporting forms. These forms may be predefined incident forms provided by their respected associations. If there is a suspected case of COVID-19, the user group must contact Lambton Public Health as well as the facilities staff at the arena. The facility and the user group will follow the direction of Lambton Public Health.

### Waiver/Assumption of Risk

User groups may be required to have their members (or parent/guardian for underage users) complete a waiver assuming all risk while using the facility.

**We would like to remind our arena users that this policy was created with a focus on the health and safety of our staff and our users. We ask all our users to show compassion and patience during this unprecedented time and work collaboratively for the safe and enjoyable return to arena use.**